



Quincy Senior High School 2015-16 Peer Observations

Both the 5Essentials Survey and the Culture and Climate Survey have identified the area of staff collaboration and trust as areas for further development at QHS. Two years ago, the Building Leadership Team and the Building Instructional Committee determined that one of the best methods to address this was to have staff members observe each other. In addition, peer observations are an excellent complement and natural extension of the Internal Instructional Rounds Process. At the beginning of this year, we asked that PLC team members observe each other to provide feedback on instructional strategies and for embedded professional development. We have formalized this process below.

Last year, we had approximately 68% participation in peer observations. Our expectation this year is that we hit 100%. Please make every effort to complete these observations.

Teachers on PLC Teams:

- Number of peer observations – 3 (one per quarter)
 - 2 within the PLC Team
 - 1 outside the PLC Team

Teachers without a PLC Team:

- Number of peer observations – 3 (one per quarter)
 - 2 within the department
 - 1 outside the department

Forms:

- 1) Please complete the online form found at the link below before observations.
<http://tinyurl.com/ptzb3g3>
- 2) Please complete and share the attached form with the colleague you have observed.

Substitutes:

If you need a substitute to complete your observations, please let Jody or Danielle know as far ahead of the observations as possible.

QHS Peer Observation Form

Observing Teacher: _____ Teacher Being Observed: _____
Date: _____ Time: _____ # of Observations Completed (circle): 1 2 3 4
Purpose of Visit: _____

Observation Notes:

Feedback Post-Visit (i.e. instructional/management ideas that can applied):